

FAUQUIER COUNTY AIRPORT COMMITTEE

MEETING SUMMARY

REGULAR MEETING

Monday, October 23, 2000 – 5:00 p.m.
Warrenton-Fauquier Airport Conference Room

1. Call to Order:

The regular meeting of the Fauquier County Airport Committee was called to order by the Chairman at 5:00 p.m. on 23 October in the Warrenton-Fauquier Airport Conference Room, Midland, Virginia. In attendance were:

Committee (Voting) Members:

Charles M. Medvitz	Scott District Representative, Chairman
F. Scott Seegers	Cedar Run District Representative
James W. Van Luven	Lee District Representative
Sharon Grove McCamy	Fauquier County Board of Supervisors
	Lee District Representative
Ray Graham	Fauquier County Board of Supervisors
	Cedar Run District
Kenneth W. Hyde	Center District Representative
Arthur Nash	Marshall District Representative
Willis P. Risdon	Citizen at Large
Dennis Hunsberger	Citizen at Large

County Staff:

Tony Hooper	Assistant County Administrator
Billy Jenkins	County Operations and Services Supervisor

Staff:

Ron Gatewood	Airport Manager and Fixed Base Operator
George Paris	Campbell & Paris Engineers/ Airport Engineer
Ron Mabry	Special Projects Officer

Visitor:

Dutch Rauch	Owner/Operation – Hanger/Aircraft
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2. Adoption of the Agenda:

The agenda was revised to reflect that the Finance Committee report would cover the first quarter of the County Fiscal Year July – September 2000. Mr. Hunsberger moved to adopt the agenda as revised. Mr. Willis Risdon seconded the motion and it carried by unanimous vote.

3. Adoption of Minutes, 25 September 2000 Meeting:

There was discussion concerning what action if any was taken at the August 28th meeting regarding the Virginia Resource Authority (VRA) presentation. No formal action was taken but the consensus of the committee was noted to pursue this funding option for possible construction of the proposed T-hanger. Mr. Hunsberger moved to approve the minutes of September 25th. Ms. McCamy seconded the motion and it carried by unanimous vote.

4. Introduce Visitors:

Mr. Dutch Rauch attended the meeting and voiced his approval of the services at the airport. He is owner/operator of both a hanger and aircraft based at the airport.

5. Finance Report:

The committee received the first quarter report. It was suggested that the final column of the report be retitled from FY00 Total to Prior year Actual to date in order to make it easier to interpret. The Committee also discussed the amount of prior year cash balance. It is anticipated that by the next meeting we will have final prior year results and know the amount of local funding available for future grant matches.

6. Transmittal of Letter Regarding Status of State Grants:

Mr. Hooper briefly reviewed the letter indicating the committee's intention to pursue tentative grant allocations. Mr. Paris indicated that the letter met the State requirements to reserve funding for the County.

7. New T-Hangers:

Mr. Risdon, Mr. Nash and Mr. VanLuven will put together a notice designed to solicit interest in the proposed new T-hanger. Discussion pursued regarding mailing lists for wide distribution. The committee hopes to have the notice distributed within two weeks. Mr. Mabry was asked to check surrounding airports to determine the size of waiting lists for T-hangers.

The Committee determined it would be useful to hold a special work session on January 22, 2001 beginning at 1:00 p.m. Planning for the work session is to be included on the November Airport Committee agenda.

The Committee also discussed the process for pursuing the State grant for the T-hangers and authorized George Paris to prepare a proposal for the site work associated with the T-hanger construction.

The Committee hopes to be able to share concrete information regarding the T-hanger project with the Board of Supervisors at a December work session regarding general airport matters.

8. Liability Insurance:

Mr. Hooper reported the County Risk Manager was surveying surrounding facilities regarding insurance requirements for plane owners.

9. Request by Tracey Corporation – Corporate Maintenance Hangar:

Skyworld is making the actual proposal. The group would like to lease property shown on the Master Plan as the location for this type of facility. Mr. Gatewood distributed information about the building from a similar facility being constructed in Culpeper.

The Committee discussed the fact that the current airport plan encourages partnerships with the private sector as a means of providing airport services. Others thought the issues should be considered in the context of the revised FBO concept. There was discussion regarding the possible application for State funds for the sitework for such a facility. Committee members expressed agreement that building such a facility should be timed to coincide with completion of Runway Rehabilitation.

It was agreed that Maintenance Hangar issue should be put on the Action Item list for future discussion.

10. FY02 Budget:

Mr. Hunsberger presented the proposed budget that had been previously reviewed by the Finance Committee. The issue of obtaining the services of an Airport Manager in the last quarter of FY02 was also discussed. A number of issues were considered such as the duties of the position, contracting the services or County employment, and the relation of this issue to the revised FBO concept.

It was agreed that for Budget Submittal purposes a County Airport Manager should be included in order to support this approach. If the Committee decides at a later time to not hire an employee the requirement can be deleted at that time.

Mr. Ray Graham moved that this issue be included on the agenda of the January Airport Committee planning session. The motion was seconded by Mr. Hunsberger and carried unanimously.

11. VDOA Correspondence:

It was suggested that these issues will be referred to the Board of Education and that the information about the art contest be directed to the Library.

12. Roundtable:

Airport Brochure: A mockup of the brochure and draft narrative was distributed and discussed. Discussion ensued regarding a change in the brochure title and the need to include a picture of twin engine airplane on the cover. A final draft will be brought to the next committee meeting.

Airport Maintenance: Mr. Billy Jenkins distributed a summary of the maintenance work and inspection that had been completed. Recommended projects were approved and Mr. Jenkins was to pursue getting assistance from the Weights and Measures Office to confirm the accuracy of fueling equipment.

13. Future Meetings:

Since a December work session is planned with the Board of Supervisors, the regular meeting for December following Christmas Day will not be held.

The meeting adjourned at 7:15 p.m.